

Company: Realizeit

Document Title: Versioning Products

December 16th, 2016

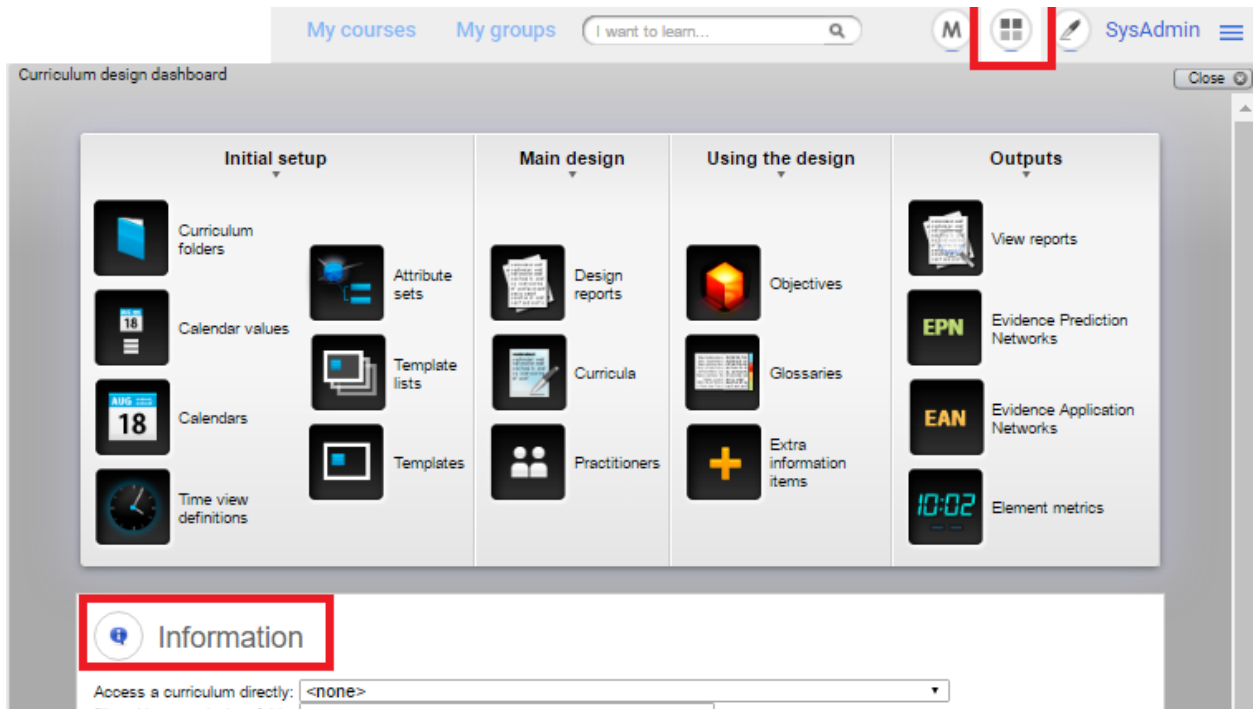


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1.1 Accessing the curriculum

- Go to the *Curriculum design dashboard*
- In the *Information* area, identify and click on the curriculum link

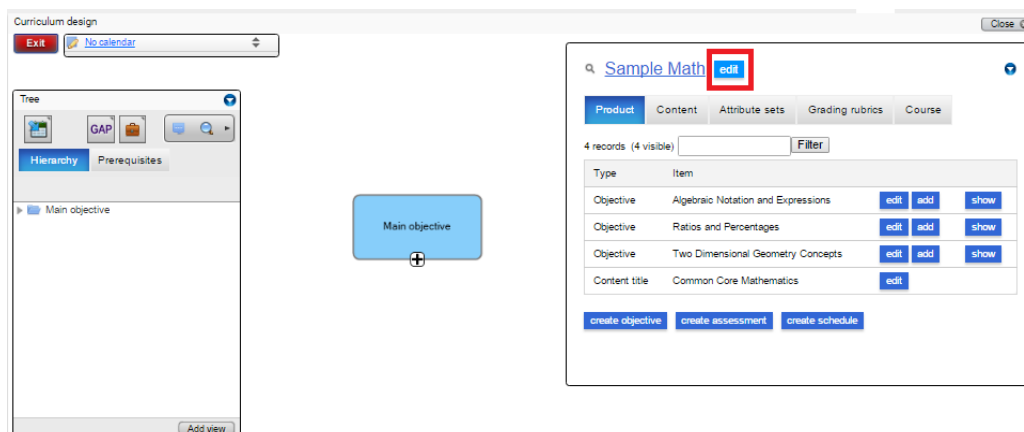


1.2 Creating a version of a product

1.2.1 One product per curriculum

If only one product is associated with the curriculum, the product will appear in the *Product context area*. This area will become visible by hovering over it on the top right corner of the *Curriculum design* page.

1. Hover over the *Product context area* and click on *edit* for the product.



- a. Scroll to the end of the page. In the *Version* label field type the version label for example *Summer 2015*.
- b. Click on *Create empty version*.

Versioning the product

	Last version	Next version
Version number 1		2
Version label	Grade Book Test	Summer 2015

[Create version with details](#)
[Create empty version](#)
[Background actions](#)

- c. Click on *OK* to confirm the creation of an empty version of the product.
- d. Click on *OK* for the confirmation message. The empty version of the product will now be open.
- e. In the *Version details* area at the top of the page, click on *Refresh version from base product (with progress)*.

▼ Version details

This product has been created as a version of a base product.

Base product Sample Math

Version number 2

Version label Summer 2015 ☐ Latest version to use with reports

[Refresh version from base product](#)
[Refresh version from base product \(with progress\)](#)
[Background actions](#)

- f. Click on *OK* to confirm.
- g. Click on *Start*.
- h. Once this process has finished, a popup message will display indicating that the content needs to be published (installing and activating). Click on *Yes*.
- i. The user is now directed to the list of packages, scroll to end of the page and click on *Install and activate all packages*.

Edit product

View	Package	Content	Status	Element	Base	Administrator	System	Actions
View	JKM 1	JK Maths Algebra	Content package	Draft	Element: Algebra	Base: Sample Math	Ver num: 2	Summer 2015
View	JKM 3	JK Maths Number	Content package	Draft	Element: Number and Quantity	Base: Sample Math	Ver num: 2	Summer 2015
View	JKM_MATHS	JKM - Mathematics	Content package	Draft	Curriculum: Sample Mathematics	Base: Sample Math	Ver num: 2	Summer 2015

[Create new package](#)
[Refresh](#)
[Check resource formats](#)

[Delete all packages](#)
[Install and activate all packages](#)
[Propagate content title access rights](#)
[Background actions](#)

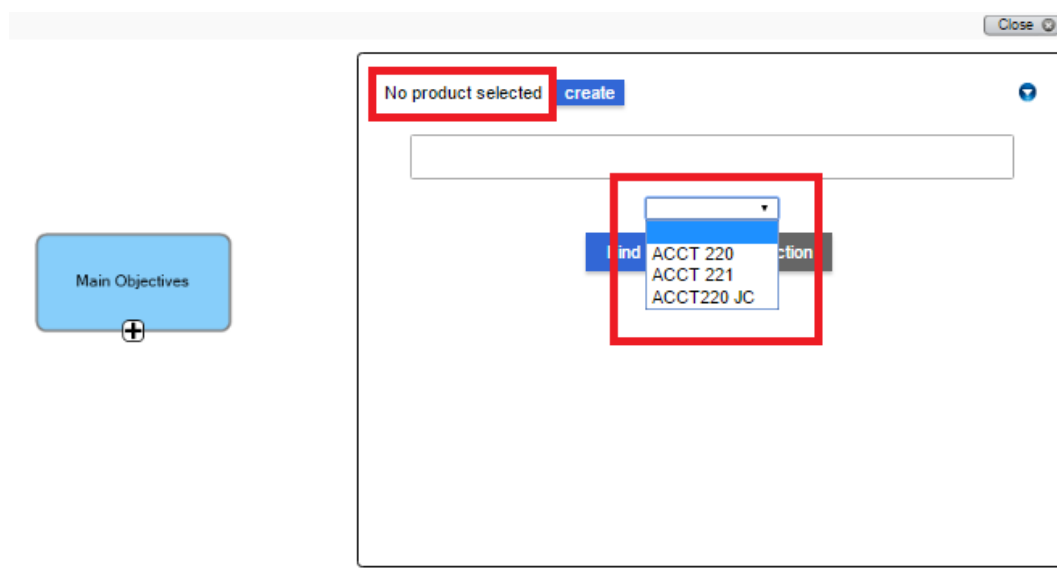
- j. Click on *Start*
- k. Once the process is finished click on *Close*.

The product version has now been created and content has been made accessible to learner.

1.2.2 Multiple products associated with one curriculum

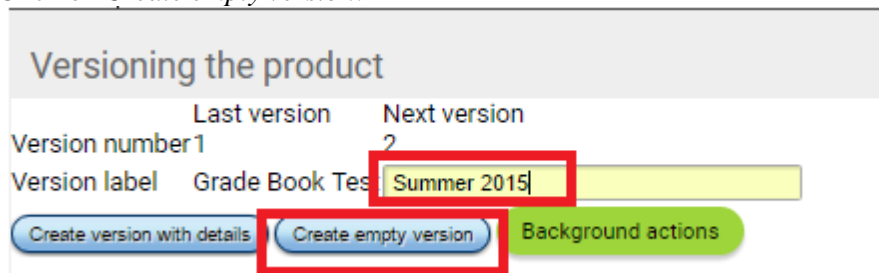
If there are multiple products associated with one curriculum, the product needs to be selected. To do this

1. Hover over the *Product context area*
2. Click on *No product selected*
3. A dropdown will appear displaying the list of products associated with the curriculum
4. Choose the product that requires versioning



From this point onwards, the same steps as above can be taken:

- a. Click on the *edit* button
- b. Scroll to the end of the page. In the *Version label* field type the version label for example *Summer 2015*.
- c. Click on *Create empty version*.



- d. Click on *OK* to confirm the creation of an empty version of the product.
- e. Click on *OK* for the confirmation message. The empty version of the product will now be open.
- f. In the *Version details* area at the top of the page, click on *Refresh version from base product (with progress)*.

▼ Version details

This product has been created as a version of a base product.
 Base product Sample Math
 Version number 2
 Version label Summer 2015 ☐ Latest version to use with reports

Refresh version from base product Refresh version from base product (with progress) Background actions

- g. Click on *OK* to confirm.
- h. Click on *Start*.
- i. Once this process has finished, a popup message will display indicating that the content needs to be published (installing and activating). Click on *Yes*.
- j. The user is now directed to the list of packages, scroll to end of the page and click on *Install and activate all packages*.

Edit product

View	Icon	ID	Name	Type	Status	Element	Base	Ver num	Administrator	System	Actions
View		JKM 1	JK Maths Algebra	Content package	4	Draft	Element: Algebra	Base: Sample Math Ver num: 2 Summer 2015	Administrator	Administrator	Calc size Str
View		JKM 3	JK Maths Number	Content package	6	Draft	Element: Number and Quantity	Base: Sample Math Ver num: 2 Summer 2015	Administrator	Administrator	Calc size Str
View		JMK_MATHS	JMK - Mathematics	Content package	3	Draft	Curriculum: Sample Mathematics	Base: Sample Math Ver num: 2 Summer 2015	Administrator	Administrator	Calc size Str

Create new package Refresh Check resource formats

Delete all packages Install and activate all packages Propagate content title access rights Background actions

- k. Click on *Start*
- l. Once the process is finished click on *Close*.

The product version has now been created and content has been made accessible to learner.